

<b>Job Title:</b>	Partnership Coordinator
<b>Reports to:</b>	Chief Partnership Coordinator

## General job description:

To make known and grow the work of Barnabas Aid in Scotland, through connecting with individuals and churches proactively. Attending conferences and speaking at churches a key role. Building a strong network of supportive churches, pastors and individuals to support suffering Christians globally.

## 1. Principal responsibilities:

1. Communicate the work of Barnabas Aid in person and remotely;
2. Preach Biblically-correct sermons sensitively in the wide range of church denominations found in Scotland (and elsewhere in the UK as necessary);
3. Networking and engaging with individual Christians, churches and inter-church groups;
4. Establish local prayer groups and either leading them or supporting those who do;
5. Motivate, support and resource volunteers;
6. Drive relatively long distances to collect .gives boxes and other donations;
7. Administer own work and create e.g. PowerPoint presentations; and,
8. Apply for places, organise teams and logistics to deliver representation of Barnabas Aid at diverse denominational and inter-church events (primarily in Scotland but also elsewhere in the UK).

## 2. Technical Competencies:

1. Strong communication and presentation skills
2. Time and project management skills
3. Collaboration
4. Planning and prioritization
5. Ability to multitask
6. Strong administrative and record keeping skills

### **3. Personal Specification, Educational Requirements and Work Experience:**

**Person Specification:**

1. Desire to serve, and have interest in, the global persecuted Church
2. Person-oriented person
3. Someone who practices – and believes in the power of – prayer
4. Full driving licence
5. Computer literate
6. Servant heart – willingness to assist where needed e.g. elsewhere in the UK
7. Team worker but also resilient enough to work alone
8. Comfortable speaking in public

**Educational Requirements:**

1. Some theological training would be beneficial

**Work Experience:**

1. Experience from similar roles advantageous